



# Adobe Expert Session – Accessible PDFs with Acrobat DC

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- **Accessibility:** Features to Support the Reading of PDFs by People with Disabilities
- **Accessibility App**
  - Tools > **Accessibility**
    - (Drag to Tools pane on right to list it there)
    - Click “Accessibility” to open the app
      - Accessibility Tools are listed on the app bar
  - **Actions > Make Accessible**
    - Actions = renamed “batch processing”
    - **Make Accessible** action = predefined Action
      - Uses Accessibility tools in a specific order to make a PDF accessible
      - Last step is to run the Accessibility “Full Check” to determine Accessibility features in the PDF

- **Accessibility App Tools**
- **1) Tools to add Accessibility features to a PDF**
  - **Autotag Document** – tagging sets blocks of structure, type of content and logical order
  - **Autotag Form Fields**
  - **Full Check** – Checking tool for identifying Accessibility features in a PDF
  - **Accessibility Report** – the report generated by the Full Check tool
  - **Identify Form Fields** – identifies and tags form fields
  - **Set Alternate Text** – sets the text to be read when a reader hits an image
  - **Reading Order** – Set the logical order for content on a page
- **2) Tools to configure your assistive tools**
  - **Reading Options** – set options for how your screen reader reads PDFs
  - **Setup Assistant** – Set up your assistive tools for “reading” PDFs

## **[Accessibility](#) / [By product](#) / [Adobe Acrobat](#) / Training resources**

<http://www.adobe.com/accessibility/products/acrobat/training.html>

[Acrobat Help](#) /

**Create and verify PDF accessibility (Acrobat Pro DC)**

<https://helpx.adobe.com/acrobat/using/create-verify-pdf-accessibility.html>

## **Acrobat Pro DC PDF Accessibility Repair Workflow**

<http://www.adobe.com/accessibility/products/acrobat/acrobat-pro-dc-pdf-accessibility-repair-workflow.html>

## **Adobe Acrobat DC Accessibility Features**

<http://www.adobe.com/accessibility/products/acrobat/acrobat-accessibility-features.html>

## **Best Practices for PDF Accessibility (Acrobat XI)**

<http://www.adobe.com/content/dam/Adobe/en/accessibility/products/acrobat/pdfs/acrobat-xi-pro-accessibility-best-practice-guide.pdf>

PDF file format accessibility features combined with Adobe® Acrobat® and Adobe Reader® allow universal access to documents